

OUS APPLICATION TIMELINE – FRANCE PROGRAM (Poitiers) Spring Semester (Winter/Spring terms) – OUS Students

YOU MUST COMPLETE THE FOLLOWING BY THE DEADLINES NOTED!

OUS IP OFFICE ADDRESS:

OUS International Programs (France), Snell 444, Oregon State University, Corvallis, OR 97331

✓	DEADLINE (not a postmark date)	ESTIMATED PREPARATION TIME	FORMS & DOCUMENTS TO BE COMPLETED	SUBMIT TO
	NOW	4 to 6 weeks (2 weeks if you expedite your passport application)	APPLY FOR OR RENEW YOUR PASSPORT <ul style="list-style-type: none"> • Instructions <p>Please expedite your passport application so that you are sure to have your passport by the Nov. 14th orientation.</p>	PASSPORT PROCESSING AGENCY (see instructions)
	ASAP	1 day	PERSONAL INTERVIEW <ul style="list-style-type: none"> • Instructions <p>Your home campus study abroad office will contact you to set up a personal interview as soon as your application is complete. Please schedule this appointment promptly. We cannot determine whether you can be accepted to the program until we receive a report from your personal interviewer.</p>	
	NOV. 2	Give evaluation form to instructor at least 1 week in advance of deadline	LANGUAGE EVALUATION <ul style="list-style-type: none"> • Instructions • Form (give to language instructor) <p>We cannot determine whether you can be accepted until we receive the evaluation form from your language instructor!</p>	OUS IP OFFICE
	NOV. 2	1 day	HOUSING FORM <ul style="list-style-type: none"> • Instructions • Form 	OUS IP OFFICE
	NOV. 2	1 day	HEALTH DISCLOSURE FORM <ul style="list-style-type: none"> • Form <p>(NOTE: Please turn in the health disclosure form to your home campus study abroad office. They will keep a copy and forward the original to us.)</p>	HOME CAMPUS STUDY ABROAD OFFICE

✓	DEADLINE (not a postmark date)	ESTIMATED PREPARATION TIME	FORMS & DOCUMENTS TO BE COMPLETED	SUBMIT TO
	NOV. 2	1 day	SCHEDULE MEETING WITH ACADEMIC ADVISOR TO COMPLETE ACADEMIC ADVISING FORM <ul style="list-style-type: none"> • Instructions • Form (your advisor must sign this form) 	
	NOV. 9	21 days	PHOTOCOPY OF CERTIFIED BIRTH CERTIFICATE <ul style="list-style-type: none"> • Instructions 	OUS IP OFFICE
	NOV. 9	1 day	OFFICIAL PASSPORT PHOTOS <ul style="list-style-type: none"> • Instructions 	OUS IP OFFICE
	NOV. 9	1 day	\$200 PROGRAM DEPOSIT (non-refundable) <ul style="list-style-type: none"> • Instructions 	OUS IP OFFICE
	NOV. 9	1 day	OUS PAPERWORK <ul style="list-style-type: none"> ○ Release of Risk: Form ○ Permission to Use Photos: Form ○ Advisory on Safety and Security: Form ○ Billing and Vacation Address: Form ○ Academic Advising: Form 	OUS IP OFFICE
	NOV. 14	1 day	OUS PRE-DEPARTURE ORIENTATION (mandatory) More information will be sent to you by e-mail.	
	NOV. 14	1 day	SIGNED PAYMENT AGREEMENT To be discussed at the orientation <ul style="list-style-type: none"> • Form 	OUS IP OFFICE
	NOV. 14	1 day	TWO PHOTOCOPIES OF PASSPORT	OUS IP OFFICE
	NOV. 15	1 – 3 days	REGISTER WITH CAMPUS FRANCE <ul style="list-style-type: none"> • Instructions 	CAMPUS FRANCE
	ASAP after acceptance	1 day	PURCHASE PLANE TICKET <ul style="list-style-type: none"> • Instructions 	
	4 WEEKS PRIOR TO DEPARTURE	3 weeks	APPLY FOR VISA IN PERSON AT THE FRENCH CONSULATE <ul style="list-style-type: none"> • Instructions 	FRENCH CONSULATE

✓	DEADLINE (not a postmark date)	ESTIMATED PREPARATION TIME	FORMS & DOCUMENTS TO BE COMPLETED	SUBMIT TO
	JAN. 4	1 day	UNOFFICIAL FALL TRANSCRIPT	OUS IP OFFICE
	JAN. 4	1 day	PHOTOCOPY OF FRENCH STUDENT VISA	OUS IP OFFICE
	JAN. 4	1 day	SEND TRAVEL ITINERARY TO POITIERS <ul style="list-style-type: none"> • Send to Sylvie Brugerolle • Send also to Leslie Lundborg 	CENTRE OREGON and OUS IP OFFICE
	JAN. 9 or JAN. 10	2 days	ARRIVE IN POITIERS <ul style="list-style-type: none"> • Detailed arrival instructions will be sent to you in December. 	